



2023 Student Diversity and Inclusion Internship Program

The Congressional Research Service (CRS) works exclusively for the United States Congress, providing policy and legal analysis to committees and Members of both the House and Senate, regardless of party affiliation. As a legislative branch agency within the Library of Congress, CRS has been a valued and respected resource on Capitol Hill for more than a century. CRS is well-known for analysis that is authoritative, confidential, objective and nonpartisan. Its highest priority is to ensure that Congress has 24/7 access to the nation's best thinking.

The Library of Congress/Congressional Research Service (CRS) is seeking to place students for up to ten weeks in the following paid summer internships. This program is open to all students and students of diverse backgrounds, underrepresented groups, or individuals with disabilities are encouraged to apply.

CRS summer internships may be Washington, D.C.-based (requires some on-site work at the Library of Congress) or eligible for distant telework outside the Washington, D.C. region. Relocation expenses are not authorized for the person(s) selected under this posting. Starting salaries for Washington, D.C.-based internships will be \$13.33/hour to \$31.12/hour, dependent upon the grade of the position. Students selected for positions eligible for distant telework will be paid based on the grade of the position and the distant telework locality pay area (see [2023 General Schedule Locality Pay Tables](#)), and must have their own computer and Internet access.

To apply, send an e-mail to employment@crs.loc.gov that includes: 1) the position(s) you wish to apply for 2) your resume and 3) official or unofficial transcripts. The deadline to apply is **March 7, 2023**.

U.S. citizenship is required for all CRS positions, including internships. For more information about CRS, please visit <http://www.loc.gov/crsinfo/>. Applicants selected for this position may be considered for similar positions within CRS.

Washington, DC-based Internships:

1. Resource, Science, and Industry – Research and Library Services Section

The intern will join the Resources, Science and Industry Division's Research and Library Services Section that supports the work of Congress in issue areas including earth sciences, natural resources, environmental policy, energy and minerals, agriculture and food, science, technology, transportation, and industry. Under the direction of the RSI Research Librarian (RL) Team Section Head and working with other CRS librarians, the intern will (1) assist with inventorying and weeding the print collections in RSI including monographs, government documents, and serials; (2) assist research librarians with congressional requests requiring basic research and data entry or verification; (3) identify and organize digital resources to support RSI research needs including content for RSI Research Portal sites (e.g. Climate Change, Tribal Resources); and (4) organize and identify digitization needs of print materials left by retiring CRS staff. Applicants pursuing or who have a graduate degree in Library or Information Science will be given preference. Those with great attention to detail, written and verbal communication, initiative, organization, experience using databases for academic research, knowledge of authoritative resources, experience with Excel or other data analysis tools greatly desired.

2. Foreign Affairs, Defense and Trade – Asia Section

The intern will join the Foreign Affairs, Defense and Trade Division's Asia Section. In cooperation with senior analysts, the intern will conduct research on issues related to U.S. policy in the Indo-Pacific and contribute to the preparation of written analytical and descriptive products that inform congressional understanding of public policy issues and consideration of policy proposals. Specific projects may include producing or updating long-form reports on U.S. Alliances and partnerships in the region, Asia-Pacific governance structures, political developments in China, and U.S. relations with specific Asian countries. Applicants with working knowledge in Asian affairs, a capacity in an Asian language, and strong Excel, research, and writing skills desired. Undergraduate and graduate students with a focus in International Affairs, National Security Studies, Asia Area Studies, Political Science are greatly encouraged to apply.

3. Foreign Affairs, Defense and Trade – Defense Policy and Arms Control Section

The intern will join the Foreign Affairs, Defense and Trade Division's Defense Policy and Arms Control Section. The intern would focus on researching nuclear weapons budget materials, primarily for the National Nuclear Security Administration and the Department of Defense and Department of Energy budget requests for the annual energy and water appropriations bill. The intern would assist analysts on researching products on the U.S. nuclear weapons enterprise, including nuclear weapons, arms control, and nonproliferation. The intern would also assist in researching information on the Department of Defense's Combatant Commands for a series of products. Applications open to undergraduate and graduate students, with a preference for those with a focus in Political Science, International Relations, and/or International Security. Applicants with strong skills in quantitative research, Excel, writing skills, and a familiarity with nuclear weapons, deterrence, and arms control desired.

4. Foreign Affairs, Defense and Trade – Europe and the Americas Section

The intern will join the Foreign Affairs, Defense and Trade Division's Europe and the Americas Section. The intern will support a range of analysts in the Europe and the Americas (EA) section of FDT, primarily analysts working on issues related to Latin America and the Caribbean. The intern will be assigned specific research and administrative projects, such as background research for analysts' longer-term projects, spot research on unanticipated assignments, and other research tasks as assigned. The intern may be asked to attend internal and external events related to Europe and/or the Americas, identify and organize research resources, and learn about specific issues and projects being tracked and carried out by members of the EA section. Applicants with research and writing skills in subjects related to European affairs or Latin American affairs, good organizational and communication skills, and Spanish language knowledge are greatly desired. Graduate students in international relations, Political Science, and Regional Studies (esp. Latin America) are greatly encouraged to apply.

5. Foreign Affairs, Defense and Trade – Middle East/Africa Section

The intern will join the Foreign Affairs, Defense and Trade Division's Middle East/Africa Section in conducting literature reviews; analyzing U.S. foreign assistance; and tracking ongoing political, military, health, and economic developments, including relevant legislation and U.S. policy statements. The intern will also assist analysts with research for CRS reports or updates, on topics such as Sudan, Women in the Middle East, or the role of the People's Republic of China in Africa. Those pursuing or who have recently completed a graduate degree in a related field and who have experience with Africa or the Middle East will be given preference. Applicants with strong research, writing, and analytic skills and any Arabic or French language capability greatly desired.

6. Foreign Affairs, Defense and Trade – Research and Library Services Section

The intern will join the Foreign Affairs, Defense and Trade Division's Research and Library Services Section and assist with items such as print and electronic collection development, responding to general reference questions, updating CRS reports, and more. Graduate students with a Masters in Library Science preferred.

7. Government and Finance – Research and Library Services Section

The intern will join the Government and Finance Division's Research and Library Services Section and have the opportunity to develop research, writing, and client-service skills. Specifically, the intern will assist with projects such as: researching available data from Senate committees on hearing activities; identifying and compiling available information from Congress.gov on reports submitted by non-congressional entities to Congress; researching G&F-covered topics of interest to Congress on Congress.gov, government websites, news sources, and sources for academic literature. This position is open to current or recent graduate students with a related library degree or those with a related political science or public policy degree. Preference will be given to applicants with excellent research, writing, and Excel skills and a stated desire to continue to improve those skills.

Internships Eligible for Distant Telework:

1. American Law Division

The intern will join the American Law Division in preparing the Table of Unconstitutional Statutes (Table) for the 2022 edition of the Constitution of the United States of America: Analysis & Interpretation (CONAN). The work will involve meticulously researching Supreme Court decisions using Lexis, Westlaw, and other legal databases and analyzing those decisions to determine whether the Supreme Court has deemed a federal, state, or local law to be unconstitutional consistent with the methodology used by CONAN. The work will require the intern to summarize succinctly Supreme Court decisions and affected federal, state, or local laws using proper Blue Book style and to cite check and shepardize findings as appropriate. The intern will also peer review colleagues' work to ensure the Table's

accuracy. Student should demonstrate exemplary ability to conduct legal research and analysis; to write clearly and succinctly using Blue Book style; and to cite check and shepardize work. Students who are studying towards or have a Juris Doctorate are encouraged to apply.

2. Foreign Affairs, Defense and Trade – Defense Policy and Arms Control Section

The intern will join the Foreign Affairs, Defense and Trade Division's Defense Policy and Arms Control Section and will focus on researching potential U.S. arms transfers worldwide, with an emphasis on arms provided to Ukraine and Taiwan. The intern will assist CRS analysts in following Presidential Drawdown authorities and decisions on the types of military assistance provided to other countries, and assist in determining the effectiveness of end use monitoring programs. The intern will also assist in researching the Department of Defense's Combatant Commands for a series of products. This opportunity is open to undergraduate and graduate students with a academic focus on Political Science, International Relations, or International Security. Preference will be given to applicants with strong research, writing, and Excel skills and those with familiarity with arms sales, export restrictions, and security cooperation greatly desired.

3. Foreign Affairs, Defense and Trade – Foreign Policy Management and Global Issues Section

The intern will join the Foreign Affairs, Defense and Trade Division's Foreign Policy Management and Global Issues Section. The intern will primarily work with various analysts in the section to help update reports for Congress. This will include checking for updated data and sources, as well as tracking new developments on issues such as United Nations funding and personnel, global health initiatives, and congressional oversight activities related to foreign assistance. The intern may be involved in other section work as needs arise. Graduate students only, including those with a Juris Doctorate, and a focus in foreign affairs, public policy, or law preferred. Knowledge of State Department, U.S. Agency for International Development, and/or the United Nations; experience with legislative research; strong Excel skills; and strong research and writing skills encouraged to apply.

4. Foreign Affairs, Defense and Trade – International Trade and Finance Section

The intern will join the Foreign Affairs, Defense and Trade Division's International Trade and Finance Section and will work on a tracking system for USMCA and NAFTA trade disputes and a visual graphic display of these disputes, building on work previously produced in the section. The intern will contribute to the completion of CRS products utilizing this tracking system and data. Undergraduate and graduate applicants with a focus in Economics, Political Science, International Relations, International Law and those with a working understanding of free trade agreements, especially USMCA; data collection and analysis; Excel skills; strong research and writing skills preferred.

5. Foreign Affairs, Defense and Trade – International Trade and Finance Section

The intern will join the Foreign Affairs, Defense and Trade Division's International Trade and Finance Section. The intern will provide research assistance on the World Bank and multilateral development banks (MDBs). The intern will collect and analyze data on MDB financial assistance to developing countries, as well as synthesize and analyze recent academic and think tank research on the MDBs. This information will be used to update existing CRS reports on the MDBs. In addition, the intern will help collect and analyze data and information about the response of the MDBs to the COVID-19 pandemic, which will be used in future CRS products and responses to congressional inquiries. Potential outputs include literature reviews and an overview and summary of key data trends. Undergraduate and graduate students with an academic focus in Economics, Political Science, Government, International Studies, International Relations, and International Economics preferred. Applicants with strong research, writing, Excel, and data analysis skills and those with experience with academic and think tank literature searches and reviews and researching and analyzing publications by international organizations desired.

6. Office of Legislative Information Services – Legislative Information Management Services Section

The intern will join the Office of Legislative Information Services' Legislative Information Management Services Section to help curate metadata for historical digitized Congressional documents (e.g., introduced legislation) that will be incorporated into the Congress.gov website. Current or recent graduate students with a focus in Information Science, Information Technology, Library Science, History, Political Science and Government desired. Applicants with an interest in in metadata management and curation, electronic/database publishing, and database maintenance preferred.